



**TOWNSHIP OF LANARK HIGHLANDS
PARKS & RECREATION LABOURER
SUMMER STUDENT EMPLOYMENT
INTERNAL/EXTERNAL
JOB POSTING #2025-03**

Job Summary:

The Seasonal Recreation and Facilities Labourer Summer Students are responsible to provide assistance to the Manager of Facilities/Community Affairs and Parks & Recreation Lead Hand with the ongoing maintenance and repair of municipal parks and properties.

Duties and Responsibilities:

- Conducts routine clean-up and garbage removal from Lanark Village, parks, beaches and boat launches
- Conducts routine maintenance at Municipal Baseball Diamonds
- Assists with minor routine maintenance and required inspections at Municipal Facilities
- Provides information to visitors in a positive, courteous and professional manner
- Provides grass cutting and maintenance services at numerous locations including but not limited to: facilities, parks, beaches and several areas within the Township
- Works cooperatively with volunteers and other staff to ensure parks and other facilities are safe and available to the public
- Daily/weekly maintenance of playground areas and assists with inspections
- Ensures all work is performed in accordance with Township regulations, policies and procedures
- Perform other duties as assigned by the Manager of Facilities/Community Affairs or Parks & Recreation Lead Hand

Qualifications:

- Ability to maneuver trucks, trailers, and equipment safely and efficiently
- Knowledge of landscaping tools, equipment, and lawn maintenance equipment
- Ability to operate grass cutting and trimming equipment
- Strong health and safety awareness
- First Aid/CPR Certification is an asset
- Must be available to work weekends and holidays



Positions will be **40** hours/week.

Some weekend work is expected for Parks & Recreation staff.

All student positions are expected to begin in April and are designed for college or university level students.

Please submit your resume and covering letter by email, mail or fax by 4:00 PM on April 4th, 2025.

Chelsea Rath, Manager of Facilities/Community Affairs

Township of Lanark Highlands

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