

Date of Event and Time (Start to Finish) \_\_\_\_\_

Venue	Renter
Roberston Lake Hall 4101 South Lavant Road Lanark, ON K0G 1K0 Contact: Bill Watson - 613-259-2154 Or: Paul Barber - 613-402-9600 Email: slarlh2021@gmail.com	Name: _____ Address: _____ _____ Phone Number: _____ Email: _____

### Type of Event and Approximate Number of Attendees (Maximum 100)

The RLHA reserves the right to decline a rental application.

### Rental Fees:

Hall and Kitchen - \$150 per day (\$50 deposit required at time of booking and will be returned if application is not approved )	Received: Yes___No___
Pickleball Court - \$50 (for a 4 hour period and includes 4 paddles and 2 balls)	Required: Yes___No___
Outdoor Barbecue - Free to use	Required: Yes___No___
\$50 fee for one full propane tank or Bring your own propane tank	Required: Yes___No___ Yes___No___

### The applicant is responsible for pre-event interior and exterior set-up.

Lessee must ensure no nails and/or staples are used for the purpose of decorating. All decorations used must be fire proof.

### The applicant is responsible for post-event clean-up.

All garbage must be bagged.  
All dishes, utensils, cookware washed and stored.  
Tables and chairs are to be cleaned off and left in place.  
All interior and exterior elements of the hall are to be left in the condition in which they were found.

The RLH is a non-smoking/non-vaping environment. The consumption of alcohol is strictly prohibited in the hall or on the pickleball court. The only exception to this, is if the renter obtains a liquor license for the event and gives a copy to the RLHA.

The renter is responsible for any damages, breakage or other loss incurred by any person attending the event and will reimburse the RLHA for all costs of repair or replacement. The RLHA accepts no responsibility for injuries or damages as a result of activities within the premises or on the community centre grounds under this rental agreement.

\_\_\_\_\_

RLHA Executive Printed Name

\_\_\_\_\_

RLHA Executive Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Renters Printed Name

\_\_\_\_\_

Renters Signature

\_\_\_\_\_

Date

Payment in full is required on the day of the event.

Final Payment Received: Yes\_\_\_No\_\_\_

Amount of Final Payment\_\_\_\_\_